

SUPPLY LINE NEWSLETTER



Procurement Services
That *Save You*
Time and Money



Dave Mahalko
Executive Director

What You Need to Know About Piggybacking on Public Works Projects ...

Over the past 12 months, there has been a growing concern at the State Auditor's Office with the number of out-of-state cooperative contracts being used by school districts to procure public works projects (i.e. aka "piggybacking") in Washington. State law allows school districts to fulfill bidding requirements by purchasing from contracts awarded by another public agency as long as the public agency has advertised in accordance with its own statutory requirements and has included "piggybacking" language in its bid solicitation. However, it is still the responsibility of school districts to ensure that the award has met Washington's bid award requirements. This means that school districts may only use an out-of-state contract for public works projects as long as the award was made to the lowest responsible bidder.

In September 2016, after a thorough review of KCDA's public works procedures and in consultation with Washington's Assistant Attorney General, the State Auditor's Office confirmed that KCDA's current processes comply with RCWs 39.04 Public Works, 39.12 Prevailing Wages on Public Works, and 39.34 Interlocal Cooperation Act. Subsequently, school districts and other public agency members can utilize KCDA contracts for projects such as modular buildings, synthetic turf fields, playground, carpeting and more without concern of being flagged for audit. The state auditor has recommended exercising care when procuring public works projects via piggybacking outside of KCDA.

KCDA is owned by Washington's Public School District and we operate under the same bid laws applicable to school districts. We protect our owner members by monitoring contract compliance by vendors and by advocating for strict compliance with state law. Every dollar spent using our contracts increases our purchasing power and helps us get lower pricing to our member districts. More importantly, you can be assured that our contracts are safe, legal, and compliant. KCDA is audited annually, resulting in only one finding over the past 13 years.

December 2016

Welcome...

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KCDA Winter Holidays



December 16, 2016 KCDA Closed at 11:30
December 23 & 26, 2016 KCDA Closed
January 2, 2017 KCDA Closed

January 16, 2017 KCDA Closed
February 20, 2017 KCDA Closed



Customer Changes

Keeping your customer information current with KCDA will make sure that your orders are processed correctly and delivered without delays. Changes that need to be reported to KCDA are personnel changes, email changes, new schools or moved schools.

If you need a list of your current buyers with KCDA please contact us, and we can send you a report of your current Supply Link Users. This will be most important when we introduce our new website.

Purchase History Reports

Do you ever need a list of items that you have previously ordered from KCDA?

KCDA can save you time and the hassle of searching. Customer Service can quickly and easily run a Purchase History Report for you for any timeline you need. You don't need to go searching through all of those purchase orders and invoices to find that information, your report can include all items or just one department.

If you have any Customer Changes or need a Purchase History Report, please contact Chris, Pennie, Pauline or Etta at 1-800-422-5019, by email or by email customerservice@kcda.org



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Flu Season Supplies

Flu season is upon us. KCDA carries preventative supplies to help you prepare for it. Items like soap, hand sanitizer, face masks, gloves, bleach, thermometers, facial tissue, microbial wipes and other supplies are stocked and readily available for shipment.

To find all products available, login to Supply Link and using the left side navigation list, click on Flu Season Items. Products can also be found in First Aid and Custodial Supplies.



21400



50307



38046



51592



51600



30750



30961



51951



50424



51150

KCDA'S NEWEST ITEMS

Acrylic Craft/Rug Yarn

4 ounce acrylic, 240 yards, pre-wound cones.
82924..... Each



Glue Gun

High and low temperature glue gun with cord.
82522..... Each



Alvin 6" Academic Divider

Friction divider with self-centering gearhead design with replaceable needle points. Durable, matte nickel finish resists stains and tarnishing.
80241..... Each



Plastic Key Tags

These key tags are 1.5" white plastic slotted square with a writable surface. Includes snap hook for key.
20014..... 20/pkg



Varsity Fountain Pens

Each pen features a medium size stainless steel fountain pen nib. These disposable fountain pens are convenient and easy to use for both first-time and accustomed users.
28818..... Black Each
28817..... Blue Each



Earthchoice Portion Cups and Lids

Clear compostable, for cold foods only. Cedar Grove Approved.

04293..... 2 Oz. Cup 2400/Case
04294..... 3.25 Oz. Cup 2400/Case
04295..... 4 Oz. Cup 2400/Case
04292..... 2 Oz. Lid.. 2400/Case
04291..... 3.25 & 4 Oz..... Lid.. 2400/Case



Bridge-Gate Natural Brown Dinnerware

Made with wheat straw pulp, BPI certified, compostable, ASTM compliant, freezer safe, Microwave safe and dual-ovenable. Starting with the purest raw materials, the natural byproducts of agricultural waste, Bridge-Gate employs a proprietary, biopulping process, minimizing the ecological impact from field to factory to foodservice. These molded fiber pulp products are produced with environmentally advanced technologies, conserving energy and water. Cedar Gove Approved.

04284..... BGW 12B 12 Oz. Bowl/1000/Case
04285..... BGW 10 10" Plate. 500/Case



Bare by Solo Hot Drink Cups

This is an environmentally-friendly product to serve your warm beverages in. Crafted from 100% plant-based renewable resources. These cups feature a durable PLA lining that will keep coffees, teas and ciders warm. Compostable & Cedar Grove Approved.

04296..... 12 Oz. 1000/Case



School Zone Safety Vest

Made with mesh fabric in a lime color with "School Zone" in black lettering on back, 2" reflective striping, one small inside pocket with a zippered closure. Great visibility in daytime or nighttime conditions. Meets ANSI/ISEA 107-2010 Class 2.



53107..... Small Each
53105..... Medium Each
53106..... Large Each
53100..... Extra Large Each

Discover Series Rectangular Tables

These tables have a laminate top with a vinyl edge band. The chrome legs adjust from 25" to 34" high.



70383..... 24"x48" Bannister Oak Top/Titanium Edge..... Each
70384..... 24"x48" Nepal Teak/Titanium Edge..... Each
70452..... 24"x48" Gray Teak/Titanium Edge Each
70458..... 24"x60" Bannister Oak Top/Titanium Edge..... Each
70381..... 24"x60" Nepal Teak/Titanium Edge..... Each
70451..... 24"x60" Gray Teak/Titanium Edge Each
70457..... 30"x60" Bannister Oak Top/Titanium Edge..... Each
70378..... 30"x60" Nepal Teak/Titanium Edge..... Each
70379..... 30"x60" Gray Teak/Titanium Edge Each
70386..... 30"x72" Bannister Oak Top/Titanium Edge..... Each
70387..... 30"x72" Nepal Teak/Titanium Edge..... Each
70388..... 30"x72" Gray Teak/Titanium Edge Each

Flex Desk

This sit to stand desks adjust in height from 19" to 30". The top is a grey nebula laminate with T-mold in black with a black powder coat finish on the frame. Cords can be hidden with the wire management tray. (CPU Holder not included).



74804..... 24"D x 48"W Single Student Each
74807..... 24"D x 72"W Double Student..... Each

Flex Adjustable Sit to Stand Table

This table has a maple top and a silver base, it measures 30" wide x 60" long. The height adjusts from 24" to 50" high. The controls are digital programmable, with a dual motor system.



74111 Each

Luxor Sit to Stand Desk

This sit to stand desk adjust from 29-1/2" to 47-1/4" high with a hand crank. The top measures 47-1/4" wide x 29-1/2" deep, with a dark walnut laminate and trim. The durable steel frame with powder coat paint is silver.



74109..... Each

Desktop Sit-to-Stand Workstation

This is a sit to stand desktop workstation, with a keyboard. The top measures 35" wide x 23" deep with a dark grey top and a black frame.



74133..... Each

Seven Round Table

This table measures 35" round and 29-1/2" tall, the top has a fine sycamore laminate with a silver base.



74135..... Each

Watson Table

This table features ad Kensington Maple laminate top the frame is black powder coat with a black edge. The table measures 30" deep x 72" wide x 29.5 high. The Height is not adjustable.



74136..... Each

Alphabet Series Chairs

The design of the Alphabet chair's glass-filled polypropylene shell eliminates structural ribs for a contemporary appearance. The curved chair back allows hanging of backpacks and purses. A hand-hold, centered for best weight distribution. Double wall triangular channels provides support and flexibility for comfortable seating. Heavy duty seat brackets provide durability, while screw attachments provide greater load bearing capacity.



The 4 leg allows stacking to 4 high.

70367..... Indigo Seat/Chrome Frame	12"	Each
70368..... Azure Seat/Chrome Frame	12"	Each
70369..... Onyx Seat/Chrome Frame	12"	Each
70370..... Graphite Seat/Chrome Frame	12"	Each
70371..... Ruby Seat/Chrome Frame	12"	Each
70372..... Indigo Seat/Titanium Frame.....	12"	Each
70373..... Azure Seat/Titanium Frame.....	12"	Each
70374..... Onyx Seat/Titanium Frame.....	12"	Each
70375..... Graphite Seat/Titanium Frame.....	12"	Each
70456..... Ruby Seat/Titanium Frame.....	12"	Each
70357..... Indigo Seat/Chrome Frame	14"	Each
70358..... Azure Seat/Chrome Frame	14"	Each
70359..... Onyx Seat/Chrome Frame	14"	Each
70360..... Graphite Seat/Chrome Frame	14"	Each
70361..... Ruby Seat/Chrome Frame	14"	Each
70362..... Indigo Seat/Titanium Frame.....	14"	Each
70363..... Azure Seat/Titanium Frame.....	14"	Each
70364..... Onyx Seat/Titanium Frame.....	14"	Each
70365..... Graphite Seat/Titanium Frame.....	14"	Each
70366..... Ruby Seat/Titanium Frame.....	14"	Each
70347..... Indigo Seat/Chrome Frame	16"	Each
70348..... Azure Seat/Chrome Frame	16"	Each
70349..... Onyx Seat/Chrome Frame	16"	Each
70350..... Graphite Seat/Chrome Frame	16"	Each
70351..... Ruby Seat/Chrome Frame	16"	Each
70352..... Indigo Seat/Titanium Frame.....	16"	Each
70353..... Azure Seat/Titanium Frame.....	16"	Each
70354..... Onyx Seat/Titanium Frame.....	16"	Each
70355..... Graphite Seat/Titanium Frame.....	16"	Each
70356..... Ruby Seat/Titanium Frame.....	16"	Each
70337..... Indigo Seat/Chrome Frame	18"	Each
70338..... Azure Seat/Chrome Frame	18"	Each
70339..... Onyx Seat/Chrome Frame	18"	Each
70340..... Graphite Seat/Chrome Frame	18"	Each
70341..... Ruby Seat/Chrome Frame	18"	Each
70343..... Indigo Seat/Titanium Frame.....	18"	Each
70342..... Azure Seat/Titanium Frame.....	18"	Each
70344..... Onyx Seat/Titanium Frame.....	18"	Each
70345..... Graphite Seat/Titanium Frame.....	18"	Each
70346..... Ruby Seat/Titanium Frame.....	18"	Each

Discover Series Chairs

Built for movement, these chairs are designed with a durable polypropylene shell that provides a balance of flex and support for a range of movement and seating positions. The seat is reinforced with structural ribs assembled to the legs using factory installed rivets. The back of the chair provides a comfortable grip handle to easily rearrange the classroom. These chairs stack 10 high. Lifetime warranty.



70327..... Indigo Seat/Chrome Frame	12"	Ea
70328..... Azure Seat/Chrome Frame.....	12"	Ea
70329..... Onyx Seat/Chrome Frame	12"	Ea
70330..... Graphite Seat/Chrome Frame	12"	Ea
70331..... Ruby Seat/Chrome Frame	12"	Ea
70333..... Indigo Seat/Titanium Frame.....	12"	Ea
70334..... Azure Seat/Titanium Frame.....	12"	Ea
70332..... Onyx Seat/Titanium Frame.....	12"	Ea
70335..... Graphite Seat/Titanium Frame.....	12"	Ea
70336..... Ruby Seat/Titanium Frame.....	12"	Ea
70317..... Indigo Seat/Chrome Frame	14"	Ea
70318..... Azure Seat/Chrome Frame	14"	Ea
70319..... Onyx Seat/Chrome Frame	14"	Ea
70320..... Graphite Seat/Chrome Frame	14"	Ea
70321..... Ruby Seat/Chrome Frame	14"	Ea
70323..... Indigo Seat/Titanium Frame.....	14"	Ea
70322..... Azure Seat/Titanium Frame.....	14"	Ea
70324..... Onyx Seat/Titanium Frame.....	14"	Ea
70325..... Graphite Seat/Titanium Frame.....	14"	Ea
70326..... Ruby Seat/Titanium Frame.....	14"	Ea
70307..... Indigo Seat/Chrome Frame	16"	Ea
70308..... Azure Seat/Chrome Frame	16"	Ea
70309..... Onyx Seat/Chrome Frame	16"	Ea
70310..... Graphite Seat/Chrome Frame	16"	Ea
70311..... Ruby Seat/Chrome Frame	16"	Ea
70314..... Indigo Seat/Titanium Frame.....	16"	Ea
70312..... Azure Seat/Titanium Frame.....	16"	Ea
70313..... Onyx Seat/Titanium Frame.....	16"	Ea
70315..... Graphite Seat/Titanium Frame.....	16"	Ea
70316..... Ruby Seat/Titanium Frame.....	16"	Ea
70297..... Indigo Seat/Chrome Frame	18"	Ea
70298..... Azure Seat/Chrome Frame.....	18"	Ea
70299..... Onyx Seat/Chrome Frame	18"	Ea
70300..... Graphite Seat/Chrome Frame	18"	Ea
70301..... Ruby Seat/Chrome Frame	18"	Ea
70302..... Indigo Seat/Titanium Frame.....	18"	Ea
70303..... Azure Seat/Titanium Frame.....	18"	Ea
70304..... Onyx Seat/Titanium Frame.....	18"	Ea
70305..... Graphite Seat/Titanium Frame.....	18"	Ea
70306..... Ruby Seat/Titanium Frame.....	18"	Ea

KCDA'S NEWEST ITEMS

Alphabet BLOC and STP Seating

Lightweight and durable, can be used from all sides to accommodate flexible mix and match seating and create collaborative learning spaces. These are easily stacked for out of the way storage. Both BLOC and STP feature one-piece structurally engineered molded body of linear low-density polyethylene with a wall thickness of 3/16". All surfaces are textured to prevent sliding.

70414..... Onyx	14"	BLOC	Each
70415..... Apple	14"	BLOC	Each
70416..... Azure	14"	BLOC	Each
70417..... Ruby	14"	BLOC	Each
70418..... Sunset	14"	BLOC	Each
70409..... Onyx	18"	BLOC	Each
70410..... Apple	18"	BLOC	Each
70411..... Azure	18"	BLOC	Each
70412..... Ruby	18"	BLOC	Each
70413..... Sunset	18"	BLOC	Each
70419..... Onyx	14"x28"	STP	Each
70420..... Apple	14"x28"	STP	Each
70421..... Azure	14"x28"	STP	Each
70422..... Ruby	14"x28"	STP	Each
70423..... Sunset	14"x28"	STP	Each

Alphabet MOV Series Stools

These stools promote user movement and activity while the convex base design promotes easy movement, its wider stance provides a much higher degree of stability while the non-skid thermoplastic rubber for greater wear resistance while being easy on all types of flooring.

70404..... Onyx	14"	Each
70454..... Apple	14"	Each
70455..... Azure	14"	Each
70407..... Ruby	14"	Each
70408..... Sunset	14"	Each
70399..... Onyx	16"	Each
70400..... Apple	16"	Each
70453..... Azure	16"	Each
70402..... Ruby	16"	Each
70403..... Sunset	16"	Each
70394..... Onyx	18"	Each
70395..... Apple	18"	Each
70396..... Azure	18"	Each
70397..... Ruby	18"	Each
70459..... Sunset	18"	Each
70389..... Onyx	20"	Each
70390..... Apple	20"	Each
70391..... Azure	20"	Each
70392..... Ruby	20"	Each
70393..... Sunset	20"	Each

KCDA'S NEWEST CONTRACTS

Contracts Awarded in September, October and November 2016

For more than 70 years, KCDA has been a leader in providing centralized procurement services. Every dollar spent using our contracts increases our purchasing power and helps us get lower pricing. We are governed by the basic laws and regulations that apply to our members so you can be assured that our contracts are safe, legal, and compliant.

Items on these contracts can be purchased on Supply Link and will be shipped from the KCDA warehouse.

Binder Indexes, 17-009



Tapes & Adhesives, 17-033



To see detailed information regarding these contracts, go to www.kcda.org and click on the Awarded Contracts Link and click on the index to locate the vendors.

Artcobell Furniture, 17-136



General Furniture, 17-130



Grounds & Landscape Equipment, 16-262



HVAC Equipment and Materials, 16-235



HVAC Maintenance Services, 16-280



Interactive Technologies, 14-053, 15-053 & 16-053



APOGEE



Promotional Items, 15-145



Robotics & Avionics, 16-500





Did you know that KCDA is “Member-Owned”?

Over the course of 2016, KCDA participated in 18 education industry trade shows throughout Washington, Oregon, Idaho and Alaska. Our goal at these events is to speak with as many current and prospective KCDA members as possible to inform them of all the various purchasing options they have through KCDA to address their supply and capital project needs.

One of the interesting discoveries that we’ve made during these trade shows is that many of our newer members do not realize that the school districts in Washington state own and operate KCDA! A great number of the folks we speak with at these shows just assume we are another “for-profit” supplier like Staples or Office Depot. Newer members are pleasantly surprised to learn that KCDA is a “non-profit” public agency and that KCDA employees participate in state programs such as PERS. KCDA began in 1938 when Washington school districts banded together to purchase commonly used school supplies. Today our cooperative continues to work with Northwest school districts and extends our supply and procurement services to other public agencies throughout Washington, Oregon, Idaho and Alaska!

When you are working with KCDA you are working with a cooperative founded for and operated by public school districts. Given the choice to place product or supply orders with a “for-profit” company or through their “member-owned” cooperative we hope our members will find a clear and preferable option in placing their orders through KCDA.

Another Successful KCDA Vendor Expo!

This September’s KCDA Vendor Expo, which was held at our facility on September 22nd, was a resounding success! We had 100+ members and 120+ vendor representatives involved with this year’s Expo which was the highest participation ever for this event. Follow up surveys submitted by our Vendors showed a very solid degree of approval and satisfaction with this year’s Expo. 100% of those vendors surveyed said they would return again next year in 2017.

Next year’s Vendor Expo will be held Thursday September 21st and will continue our annual program of hosting vendors and members here at our facility. If you have any suggestions for improving or updating next year’s Expo please forward them to KCDA Director of Marketing Dane Hewitt.



Dane Hewitt
Director of Marketing

MEET OUR STAFF



Tracie Keller

Tracie Keller is KCDA’s Accounts Receivable Lead working as a coordinator for the Capital Project work that our members assign to outside vendors through KCDA’s awarded contracts. While Tracie’s name may not be familiar to our general membership, KCDA’s vendor partners know her very well as she monitors the progress of their work and authorizes payment to vendors as our member’s Capital Projects are completed. Tracie has worked with KCDA for 19 years having joined our association in December of 1997.

She has worked her way up to her current responsibilities through previous positions in the KCDA Mailroom, Accounts Payable and Purchasing departments. These multiple roles have provided Tracie with a comprehensive background and understanding of KCDA and how we can best address the purchasing and procurement needs of our members. When she is not overseeing these Capital Project functions for KCDA Tracie and her family are avid campers and off-road enthusiasts! Tracie is another of KCDA’s accomplished “behind the scenes” professionals that ensure our members best interests are well represented and continually watched out for by our organization.

STAFF DIRECTORY

Cooperative Purchasing for Supplies, Equipment and Services
Take advantage of KCDA free membership and start saving today!

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Representing Counties: Adams, Asotin, Benton, Columbia, Douglas, Ferry, Franklin, Garfield, Grant, Lincoln, Okanogan, Pend Oreille, Spokane, Stevens, Walla Walla, Whitman, Yakima
Representing States: Idaho, Montana

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School Districts: Bellevue, Edmonds, Everett, Federal Way, Highline, Issaquah, Kent, Lake Washington, Mukilteo, Northshore, Renton, Riverview, Seattle, Shoreline, Snoqualmie Valley

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