



**BOARD OF DIRECTORS' MEETING
DRAFT AGENDA FOR DECEMBER 16, 2025**

CALL TO ORDER (Approximately 5:45 PM)

I. ADOPTION OF MEETING AGENDA

- A. Additions, Deletions and Corrections
- B. Requests for Presentation Opportunity
- C. Public Comment

II. APPROVAL OF THE MINUTES

- A. November 18th Board Meeting (pg 079616 -618)

III. CONSENT AGENDA

- A. Consideration for Approval of Vouchers
Vendor Vouchers

<u>Pay Day</u>	<u>From</u>	<u>Thru</u>	Amount	
11/19/25	93201	93273	2,784,348.09	(pg 079619 -621)
11/14/25	93274	93274	1,685.51	(pg 079622)
11/26/25	93275	93350	5,497,539.34	(pg 079623 -625)
11/20/25	93351	93351	3,259.83	(pg 079626)
11/26/25	93352	93352	1,634.16	(pg 079627)
12/03/25	93353	93423	4,170,494.90	(pg 079628 -630)
12/02/25	93424	93424	3,259.83	(pg 079631)
12/02/25	93425	93425	32,800.80	(pg 079632)
12/10/25	93426	93486	1,911,837.60	(pg 079633 -635)
Total:			14,406,860.06	

Payroll, Taxes and Other

<u>Pay Day</u>	<u>From</u>	<u>Thru</u>	Amount	
11/20/25			43,439.80	Cigna Medical Insurance
11/20/25			873.54	Paylocity Inv
11/25/25			12,576.77	Excise Tax
11/28/25			102,583.28	Payroll
11/28/25			1,661.54	Garnishment
11/28/25			33,106.77	Federal Taxes
11/28/25			3,428.97	WA Taxes
11/28/25			227.98	OR Taxes
12/15/25			102,468.62	Payroll
12/15/25			33,112.22	Federal Taxes
12/15/25			3,263.18	WA Taxes
12/15/25			227.94	OR Taxes
12/25/25			12,286.70	Excise Tax
Total:			336,970.61	

B. Bid and Contract Recommendations
Bid Award Recommendation Without Qualifications
AEPA

KCDA

C. Financial and Operational Reports

Letter From Yohan Lee (pg 079636)

1. Billing to Members Comparison Report (pg 079637 -643)
2. Accounts Receivable Review (pg 079644)
3. Extended Accounts Receivable (pg 079645)
4. Warehouse Shipping Weights (pg 079646)
5. Warehouse Work Comparison (pg 079647)
6. Report on Operations (pg 079648)
7. Balance Sheet (pg 079649)
8. Budget Reports (pg 079650 -651)
9. Divisional Operating Statement (pg 079652)
10. Budget Graphs (pg 079653 -655)
11. Top 40 Vendors (pg 079656)
12. Activity Comparison Report as of December 5, 2025 (pg 079657)

IV. ACTION AGENDA

A. Bid Award Recommendation With Qualifications
KCDA

1. Bid # 26-010 Paper Supplies/Reference Resources (pg 079658)
2. Bid # 26-019 Multipurpose Copy Paper - White only (pg 079659)

B. Bid Award Extensions
AEPA

KCDA

1. Bid # 24-080 Food Staples and Canned Goods (pg 079660)
2. Bid # 25-130 General Furniture (pg 079661)

C. Approval of Surplus Inventory List (pg 079662 -666)

D. Approval of COVID Surplus Inventory List (pg 079667 -668)

E. Adoption of 2026 Meeting Schedule (pg 079669)

F. Approval of 2026 Budget (pg 079670)

G. Resolution # 189 : Authorizing Incentive Plan (pg 079671)

V. OLD BUSINESS

A. January Board Meeting Scheduled for January 20, 2026

VI. NEW BUSINESS

A. Associate Membership Agreements (Information Only)