



**BOARD OF DIRECTORS' MEETING
DRAFT AGENDA FOR NOVEMBER 18, 2025**

CALL TO ORDER (Approximately 5:45 PM)

I. ADOPTION OF MEETING AGENDA

- A. Additions, Deletions and Corrections
- B. Requests for Presentation Opportunity
- C. Public Comment

II. APPROVAL OF THE MINUTES

- A. October 23rd Board Meeting (pg 079567 -570)

III. CONSENT AGENDA

- A. Consideration for Approval of Vouchers

Vendor Vouchers

<u>Pay Day</u>	<u>From</u>	<u>Thru</u>	Amount	
10/15/25	92923	92923	3,259.83	(pg 079571)
10/22/25	92924	92983	2,833,918.05	(pg 079572 -574)
10/29/25	92984	93063	4,330,521.23	(pg 079575 -577)
11/05/25	93064	93128	2,608,714.75	(pg 079578 -580)
10/31/25	93129	93129	33,600.84	(pg 079581)
10/31/25	93130	93130	3,259.83	(pg 079582)
11/03/25	93131	93131	3,607.82	(pg 079583)
11/12/25	93132	93200	4,069,738.64	(pg 079584 -586)
Total:			13,886,620.99	

Payroll, Taxes and Other

<u>Pay Day</u>	<u>From</u>	<u>Thru</u>	Amount	
10/20/25			44,836.78	Cigna Medical Insurance
10/20/25			873.54	Paylocity Inv
10/27/25			19,490.50	Excise Tax
10/31/25			102,252.81	Payroll
10/31/25			1,661.54	Garnishment
10/31/25			33,900.50	Federal Taxes
10/31/25			3,821.06	WA Taxes
10/31/25			228.24	OR Taxes
11/14/25			103,405.06	Payroll
11/14/25			33,809.99	Federal Taxes
11/14/25			3,776.89	WA Taxes
11/14/25			228.02	OR Taxes
Total:			348,284.93	

B. Bid and Contract Recommendations
Bid Award Recommendation Without Qualifications
AEPA

KCDA

C. Financial and Operational Reports

Letter From Yohan Lee (pg 079587)

1. Billing to Members Comparison Report (pg 079588 -594)
2. Accounts Receivable Review (pg 079595 -596)
3. Extended Accounts Receivable (pg 079597)
4. Warehouse Shipping Weights (pg 079598)
5. Warehouse Work Comparison (pg 079599)
6. Report on Operations (pg 079600)
7. Balance Sheet (pg 079601)
8. Budget Reports (pg 079602 -603)
9. Divisional Operating Statement (pg 079604)
10. Budget Graphs (pg 079605 -607)
11. Top 40 Vendors (pg 079608)
12. Activity Comparison Report as of November 7, 2025 (pg 079609)

IV. **ACTION AGENDA**

A. Bid Award Recommendation With Qualifications
KCDA

1. Bid # 26-033 Tapes & Adhesives (pg 079610)
2. Bid # 26-037 Duplicating Supplies/Ink & Toner Cartridges (pg 079611)

B. Bid Award Extensions
AEPA

KCDA

1. Bid # 22-053 Interactive Technology (pg 079612)

V. **OLD BUSINESS**

A. December Board Meeting Scheduled for December 16, 2025

VI. **NEW BUSINESS**

A. Associate Membership Agreements (Information Only)

1. CITY OF REPUBLIC, WA

B. Presentation of Draft 2026 Budget (pg 079613)

VII. **EXECUTIVE DIRECTOR'S REPORT**

VIII. **POLICY GOVERNANCE**

A. Review Annual Summative Evaluation of the
Executive Director B/EL-5E (pg 079614 -615)

IX. **EXECUTIVE SESSION**

X. ACTION ITEMS

XI. PUBLIC COMMENT

XII. ADJOURNMENT