KCDA PURCHASING COOPERATIVE
18639 –80th Ave.S.◆P.O.Box 5550◆Kent, WA 98064-5550◆Phone 425-251-8115◆Fax 253-395-5402◆ www.kcda.org

BOARD OF DIRECTORS' MEETING
DRAFT AGENDA FOR NOVEMBER 17, 2026

CALL TO ORDER (Approximately 5:45 PM)

I. ADOPTION OF MEETING AGENDA
A. Additions, Deletions and Corrections
B. Requests for Presentation Opportunity
C. Public Comment

II. APPROVAL OF THE MINUTES
A. October 20th Board Meeting (pg 080217 -219)

III. CONSENT AGENDA
A. Consideration for Approval of Vouchers

Vendor Vouchers

Pay Day	From	Thru	Amount	
10/21/26	96677	96745	6,146,660.79	(pg 080220 -222)
10/15/26	96746	96746	1,965.25	(pg 080223)
10/15/26	96747	96747	4,136.59	(pg 080224)
10/28/26	96748	96825	4,110,019.04	(pg 080225 -227)
11/04/26	96826	96896	3,240,094.66	(pg 080228 -230)
10/30/26	96897	96897	2,000.80	(pg 080231)
10/30/26	96898	96898	33,024.07	(pg 080232)
10/30/26	96899	96899	4,136.49	(pg 080233)
11/10/26	96900	96978	5,802,742.38	(pg 080234 -236)
		Total:	19,344,780.07	

Payroll, Taxes and Other

Pay Day	From	Thru	Amount	
10/20/26			43,257.12	Cigna Medical Insurance
10/20/26			930.50	Paylocity Inv
10/30/26			101,950.39	Payroll
10/30/26			1,800.00	Garnishment
10/30/26			35,464.29	Federal Taxes
10/30/26			4,280.68	WA Taxes
10/30/26			228.83	OR Taxes
11/16/26			102,302.51	Payroll
11/16/26			35,174.74	Federal Taxes
11/16/26			4,131.45	WA Taxes
11/16/26			228.71	OR Taxes
11/23/26			19,798.23	Excise Tax
		Total:	349,547.45	

B. Bid and Contract Recommendations
Bid Award Recommendation Without Qualifications
AEPA

KCDA

1.	Bid # 26-053	Interactive Technology	(pg 080237)
2.	Bid # 26-340	Carpet & Specialty Flooring	(pg 080238)

C. Financial and Operational Reports

Letter From Yohan Lee (pg 080239)

1.	Billing to Members Comparison Report	(pg 080240 -246)
2.	Accounts Receivable Review	(pg 080247 -248)
3.	Extended Accounts Receivable	(pg 080249)
4.	Warehouse Shipping Weights	(pg 080250)
5.	Warehouse Work Comparison	(pg 080251)
6.	Balance Sheet	(pg 080252)
7.	Report on Operations	(pg 080253)
8.	Statement of Cash Flows	(pg 080254)
9.	Budget Reports	(pg 080255 -256)
10.	Divisional Operating Statement	(pg 080257)
11.	Budget Graphs	(pg 080258 -260)
12.	Top 40 Vendors	(pg 080261)
13.	Activity Comparison Report as of November 5, 2026	(pg 080262)

IV. ACTION AGENDA

A. Bid Award Recommendation With Qualifications
KCDA

1.	Bid # 27-033	Tapes & Adhesives	(pg 080263)
2.	Bid # 27-037	Duplicating Supplies/Ink & Toner Cartridges	(pg 080264)

B. Bid Award Extensions
AEPA

KCDA

V. OLD BUSINESS

A. December Board Meeting Scheduled for December 15, 2026

VI. NEW BUSINESS

A. Associate Membership Agreements (Information Only)

B. Presentation of Draft 2027 Budget (pg 080265)

VII. EXECUTIVE DIRECTOR'S REPORT

VIII. POLICY GOVERNANCE

A. Review Annual Summative Evaluation of the Executive Director B/EL-5E (pg 080266 -267)

IX. EXECUTIVE SESSION

X. ACTION ITEMS

XI. PUBLIC COMMENT

XII. ADJOURNMENT