



18639- 80TH Ave S. ♦ P.O. Box 5550 ♦ Kent, WA 98064-5550 ♦ Phone 425-251-8115 ♦ Fax 253-395-5402 ♦ www.kcda.org

October 16, 2020

Gordon Products dba The Creative Office
Attn: Joe Vaccaro
721 Legion Way S.E.
Olympia, WA 98501

Thank you for participating in KCDA Bid #21-130 General Furniture

The KCDA Board of Directors, at their October 15, 2020 meeting, awarded the following items to The Creative Office, based upon the response to KCDA Bid #21-130.

Line Items Awarded:

*Please see award attachment.

This award includes a catalog pricing discount per attachment B

Manufacturer awarded – Ergotron

This award is for materials, equipment and installation including Public Works that will be attached to an existing permanent structure, per RCW 18.27.020.

Please note the bid submittal by The Creative Office, the award by the KCDA Board of Directors and this signed letter forms a contract based upon the terms and conditions set forth in KCDA Bid #21-130 General Furniture.

This contract is in effect starting November 1, 2020 through October 31, 2021.

Please acknowledge receipt of this contract by signing below and returning this letter to: Kathy Elliott at kelliott@kcda.org.

Company Name The Creative Office

Signature *Joe Vaccaro*

Name (printed) Joe Vaccaro

Title Sales

Date 10/23/20

Phone 360.754.1732

Email jvaccaro@creativeof.com