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October 16, 2020

Office Environment Co. dba Highmark Capitol
Attn: Heather Chandler
623 So. Americana Ave.
Boise, ID 83702

Thank you for participating in KCDA Bid #21-130 General Furniture

The KCDA Board of Directors, at their October 15, 2020 meeting, awarded the following items to Office Enviro/Highmark Capitol, based upon the response to KCDA Bid #21-130.

Line Items Awarded:

*Please see award attachment.

This award includes a catalog pricing discount per attachment B

Manufacturer awarded – Iceberg, Leland, Varier

This award is for materials, equipment and installation including Public Works that will be attached to an existing permanent structure, per RCW 18.27.020.

Please note the bid submittal by Office Enviro/Highmark Capitol, the award by the KCDA Board of Directors and this signed letter forms a contract based upon the terms and conditions set forth in KCDA Bid #21-130 General Furniture.

This contract is in effect starting November 1, 2020 through October 31, 2021.

Please acknowledge receipt of this contract by signing below and returning this letter to: Kathy Elliott at kelliott@kcda.org.

Company Name Office Environment Company

Signature Heather Chandler

Name (printed) Heather Chandler

Title workplace consultant

Date 10/21/2020

Phone 208 985 4429

Email heather@oecworks.com