



**PURCHASING COOPERATIVE**

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December 17, 2021

Virco Inc  
Attn: Andrea Simms  
2027 Harpers Way  
Torrance, WA 90501  
[andreasimms@virco.com](mailto:andreasimms@virco.com)

The KCDA Board of Directors, at their December 16, 2021 meeting, approved the extension #1 of contract Virco Furniture Bid 21-134. Terms and conditions will remain as originally awarded. New Pricing that Andrea Simms sent on September 20, 2021 was approved and will be in effect at time of extension. This contract extension will begin on January 1, 2022 and run through December 31, 2022.

Please acknowledge receipt of this contract extension by signing below and returning to Rita Alford [ralford@kcda.org](mailto:ralford@kcda.org)

Company Name: Virco Inc.

Signature *Andrea Simms*

Name (printed) Andrea Simms

Title Customer Service Manager

Date 01/04/2022

Phone 310-533-0474 x3313

Email AndreaSimms@Virco.com