June 21, 2023

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Pacific Office Automation Attn: James Pierson 1064 4th Avenue South Seattle, WA 98134

Email: jamespierson@pacificoffice.com

The KCDA Board of Directors, at their June 20, 2023, meeting, awarded the following to Pacific Office Automation based upon the response to the KCDA Bid #23-213 Copiers / Multifunctional Devices.

Awarded manufacturers - Konica-Minolta / Sharp / HP / Lexmark / Riso

KCDA also awards Pacific Office Automation the installation and services included in this solicitation. Catalog discounts have been awarded and listed in Attachment B. Freight charges will be FOB shipping point on all deliveries. Standard \$125.00 delivery fee

Please note the bid submitted by Pacific Office Automation, the award by the KCDA Board of Directors, and the signed award letter, forms a contract based upon the terms and conditions set forth in KCDA Bid #23-213 Copiers / Multifunctional Devices.

This contract is in effect starting July 1, 2023, through June 30, 2024, with options to renew for three one-year periods at the mutual discretion of KCDA and Pacific Office Automation.

Please acknowledge receipt of this contract by signing below and returning to Julie Harris iharris@kcda.org no later than June 26, 2023.

Company Name:Pacific Office Automation
Signature:
Name (printed)James Pierson
Title:VP Washington Operations
Date:June 26, 2023
Phone:206-575-9710
Email: james.pierson@pacificoffice.com